



March 19, 2015

McLeroy Inc.
8945 US Hwy 19
Zebulon, GA 30295
Attn.: Eric McLeroy

Re: ITB #15-040 Glenforest Road Drainage Improvement Project

We are pleased to notify you that the bid submitted by your firm in the amount of \$180,707.00 for the above-referenced project was approved for award to your firm.

As stated in the Instruction to Bidders, you are required to execute and return the attached Contract Agreement and four copies of the signature page with original signatures, furnish a Certificate of Insurance in the amount specified, and execute all other certification documents contained therein within ten (10) calendar days from the date of this Notice. Please complete all required exhibits and/or attachments and provide the required the Performance and Payment Bonds. Please print the four (4) copies single-sided. The City of Sandy Springs cannot execute double-sided contract documents. Do not staple documents together. Each contract should be bound with a binder clip.

The Project Manager, Adam Lyon, or his representative, of the City of Sandy Springs Public Works Department may be contacting you and will be issuing the Notice to Proceed after the contracts have been fully executed by your company and City Management. Upon receipt of the required documents and execution by the City, an executed contract, along with a purchase order will be forwarded to you for your records. Do not provide any product or services until you have received a fully-executed contract and purchase order.

Thank you for your interest in doing business with the City of Sandy Springs. We are looking forward to working with your firm to successfully complete this important project. Should you have any questions regarding any of the requirements outlined above, please do not hesitate to contact me at (770) 206-1443 or email me at jallen@sandyspringsga.gov.

Sincerely,

Jeff Allen
Purchasing Manager
City of Sandy Springs
(770) 206-1443
jallen@sandyspringsga.gov